

# 2025 NEW YORK STATE WEEKEND

## NATIONAL FIRE ACADEMY- EMMITSBURG, MARYLAND

March 21-23, 2025

The New York State Office of Fire Prevention and Control (OFPC) is proud to announce the 37th Annual New York State Weekend at the National Fire Academy (NFA).

NYS Weekend check-in at the NFA begins on March 21, 2025, after 2:00 p.m. The weekend agenda will be distributed at check-in. Classes will commence on **Friday, March 21, 2025**, and continue Saturday, March 22 and Sunday, March 23, 2025 (see tentative itinerary of events). Those wishing to attend the 2025 weekend must register for ONE specific NYS Weekend 2025 NFA course using the LMS link listed below the specific course you wish to attend **NO LATER THAN January 17, 2025**.

### **COVID-19 vaccination and testing requirements.**

The health, wellness and safety of our students, instructors and staff is paramount. National Emergency Training Center (NETC) staff is continuously monitoring and evaluating the national COVID-19 situation and the current guidance in Maryland and Pennsylvania. Based on COVID-19 conditions, training at the NETC campus will be evaluated weekly.

**If you are ill within 14 days prior to training, we ask that you do not attend training.**

We want you to closely monitor your health and avoid situations or areas that are high risk for COVID-19 or other fever-related illnesses 14 days prior to arriving.

### **Vaccination and testing requirements.**

**Vaccination:** The NETC does not require vaccination or other proof of vaccination for contractors, visitors, students, and instructors.

If you have any questions, please contact the Office of Fire Prevention and Control at [NYSWeekend@dhses.ny.gov](mailto:NYSWeekend@dhses.ny.gov) or call (518)474-6746.

## **HOW TO APPLY**

### **New York State Weekend Registration:**

Click on ONE of the blue highlighted NYS LMS registration links listed below the specific NFA course you would like to attend on the following pages. ***Once you are enrolled by OFPC in the course you requested, you will be directed to apply for the course on the National Emergency Training Center (NETC) on-line application website. DO NOT complete the NETC on-line application until directed to do so by OFPC.***

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## **FEMA Student Identification Number (SID):**

NFA no longer uses Social Security Numbers for their application process. Instead, a unique identifier to record class registration, send acceptance and rejection notifications, provide stipend reimbursement (when appropriate), and record course performance and transcripts will be used. A FEMA SID is required to register and to participate in any training provided by FEMA agencies. The FEMA SID serves as your personal identification number and links all your FEMA training records under one account to simplify keeping track of your FEMA training accomplishments.

If you are interested in applying for a National Fire Academy course, you need to register for a FEMA SID.

### **To obtain a SID:**

1. Register at <https://cdp.dhs.gov/femasid>.
2. Select "Register for a FEMA SID."
3. Follow the instructions to create your account.
4. You will receive an email with your SID. Save this number in a secure location.

NOTE: This is not the same as your NYS training ID.

Selection will be based on the National Fire Academy's Selection criteria: as well as the fire service background and description of how this course relates to your current duties as provided on the application.

### **Cost:**

There is no cost to attend training or for lodging at the National Fire Academy. Students attending the NYS Weekend are responsible for their own meals (NFA weekend meal ticket is \$91.22) and transportation. Further details will be provided in the confirmation correspondence.

### **Student Selection:**

The National Fire Academy conducts specialized training courses and advanced management programs of national impact. The NFA offers courses and programs in a concentrated, residential setting that is conducive to intensive learning. On-campus programs target middle-and top-level fire officers, fire service instructors, technical professionals, and representatives from allied professions. Students must have a minimum of five years of firefighting experience and meet the NFA Student Criteria or Target Audience as listed under the course description. The NFA will accommodate 150 students at the 2025 New York State Weekend. Selection preference will be given to members of fire departments participating in the NYS fire reporting system, with submission of reports for 8 out of the 12 months of calendar year 2022.

Students must meet the NFA campus requirement of completion of ICS-100 and ICS-200.

### **Stand-by:**

Applicants rejected because of courses being filled will be placed on a Stand-by list. In the event of an opening through a cancellation, those placed on Stand-by will be notified January 30, 2025.

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## **Substitution:**

Only emergency substitutions are permitted after February 19, 2025, per the National Fire Academy.

## **Cancellations:**

Cancellations on February 19, 2025, or later will be considered a NO SHOW, unless absence is caused by an emergency as deemed appropriate by OFPC/NFA. Applicants designated as No Shows will be denied admission for the next 24 months per NFA policy. To cancel contact our office at (518)474-6746 or e-mail [NYWeekend@dhses.ny.gov](mailto:NYWeekend@dhses.ny.gov) as soon as possible.

## **Course Selection:**

Selection and prioritization are based on applicants meeting NFA course criteria, Students must have a minimum of five years of fire service experience and duty assignment. Early registration is recommended as applications received after the deadline may not be considered.

## **Course Registration Schedule:**

January 17, 2025: Deadline for on-line NYS LMS course registration.  
January 30, 2025: Notifications of persons selected will be made. Rejections and stand-by applicants will also be notified. Confirmations and itinerary will be sent.  
February 19, 2025: Deadline for cancellations.  
January 30, 2025: Stand-by applicants will be contacted to fill spaces created by cancellations.

## **Tentative Itinerary of Events:**

- Friday, March 21, 2025: You may check-in to your lodging room after 2:00 PM. You may join your fellow classmates in the dining hall in building “K” at your designated mealtime.
- Friday, March 21, 2025- 6:00 p.m.: Mandatory Orientation, Building “J” auditorium.
- **Friday, March 21, 2025 - 7:00 – 9:00 p.m.: All Classes will commence, please report to your classroom immediately following orientation.**
- Saturday, March 22, 2025: classes will be held in Building “J.” from 8:00 a.m. to 5:00 p.m., a brief memorial service will be held at the Fallen Firefighters Memorial at 5:15 p.m. If weather becomes an issue an alternate site will be announced.
- Following the memorial service, you may eat at the dining hall at your designated mealtime.
- Sunday, March 23, 2025: check – out, classes will continue at 8:00 a.m.

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## Course Offerings

### W0166- EMS Functions in ICS (01-11-0155)

#### [W0166 EMS FUNCTIONS IN ICS \(01-11-0155\) - 001](#)

In this 2-day course, students will practice use of the Incident Command System (ICS) in coordination with other public safety responders.

As a follow-up to ICS-100 and ICS-200 training, this course will present scenarios requiring responders to structure their EMS resources within the guidance of National Incident Management System ICS as appropriate to the needs of the different incident types.

Through simulation and role-playing, students will demonstrate the implementation of EMS components in an ICS at incidents.

**Selection Criteria:** Emergency response personnel with responsibilities to implement the initial EMS functions of an ICS at incidents.

- **Prerequisites:** ICS-100-level ([Q0462](#)) and ICS-200-level ([Q0463](#)) training, available through NFA Online.

Chief's signature attests that the applicant has completed this required training.

- Independent Study ([IS-700](#)), "National Incident Management System (NIMS) An Introduction." (**Course certificate must be included with application.**)
- [IS-201](#), "Forms Used for the Development of the Incident Action Plan" OR ICS-300, "Intermediate ICS for Expanding Incidents." (**Course certificate must be included with application.**)

**Length of Course:** 14 hours, 10 minutes contact hours

**ACE recommendation:** Pending (ACE Review): In the lower-division baccalaureate category, 1 semester hour in emergency medical management.

**IACET Continuing Education Credits:** 1.3

**Course Syllabus:** [https://apps.usfa.fema.gov/ax/syll/syllabus\\_w0166.pdf](https://apps.usfa.fema.gov/ax/syll/syllabus_w0166.pdf)

**Instructions to Download Student Manual:** [https://apps.usfa.fema.gov/ax/pcm/BYOD\\_0166.pdf](https://apps.usfa.fema.gov/ax/pcm/BYOD_0166.pdf)

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## **W0455- Strategy and Tactics for Initial Company Operations (01-11-0156)**

W0455 STRATEGIES AND TACTICS FOR INITIALS COMPANY OPERATIONS (01-11-0156) - 002

This 2-day course is designed to meet the needs of Company Officers (COs) responsible for managing the operations of 1 or more companies during structural firefighting operations. This course is designed to develop the management skills needed by COs to accomplish assigned tactics at structure fires.

**Selection Criteria:** Senior firefighters who may at times assume the responsibilities of the CO (National Fire Protection Association 1001, *Standard for Fire Fighter Professional Qualifications*, Level II).

**Prerequisites:** ICS-100-level ([Q0462](#)) and ICS-200-level ([Q0463](#)) training, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

**Length of course:** 13 hours, 5 minutes contact hours

**ACE recommendation:** In the lower division baccalaureate/ associate degree category, one semester hour in fire science or public safety.

**IACET Continuing Education Units::** 1.5

**Syllabus:** [https://apps.usfa.fema.gov/ax/syll/syllabus\\_w0455.pdf](https://apps.usfa.fema.gov/ax/syll/syllabus_w0455.pdf)

**Instructions to download Student Manual:** [https://apps.usfa.fema.gov/ax/pcm/BYOD\\_0455.pdf](https://apps.usfa.fema.gov/ax/pcm/BYOD_0455.pdf)

## **W0523- Executive Skills Series: Exercising Leadership Ethically (01-11-0141)**

W0523 - EXECUTIVE SKILLS SERIES: EXERCISING LEADERSHIP ETHICALLY (01-11-0141) - 001

This 2-day course provides students with the ability to recognize ethical dilemmas in the context of their environments, apply a decision model to resolve these dilemmas, render ethical decisions, and defend under scrutiny the resulting decisions that were made in an effort to resolve these dilemmas.

**Selection Criteria:** The primary target audience is fire and emergency service personnel in positions of authority (executive-level officers) who have an opportunity to exercise leadership.

**Note:** Participants must be minimally assigned to a supervisory-level position (for example, a Company Officer).

**Prerequisites:** ICS-100-level ([Q0462](#)) and ICS-200-level ([Q0463](#)) training, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

**Length of Course:** 11 hours, 50 minutes contact hours

**ACE recommendation:** In the upper-division baccalaureate degree category, 1 semester hour in ethics or leadership.

**CEU's:** 1.2

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**Syllabus:** [https://apps.usfa.fema.gov/ax/syll/syllabus\\_w0523.pdf](https://apps.usfa.fema.gov/ax/syll/syllabus_w0523.pdf)

**Instructions to download student manual:** [https://apps.usfa.fema.gov/ax/pcm/BYOD\\_0523.pdf](https://apps.usfa.fema.gov/ax/pcm/BYOD_0523.pdf)

## **W0602- Shaping the Future (01-11-0041)**

### W0602 SHAPING THE FUTURE (NFA) (01-11-0041) - 001

This 2-day course is designed to assist first- and second-level supervisors and Company Officers (COs) in developing knowledge and skills in contemporary approaches to organizational problem-solving.

Topics include:

- Use of creative approaches to identifying trends within their organizations.
- Applying problem-solving methodologies.
- The importance and application of continuous improvement within organizations.
- How to quantify problems and solutions.
- Factors in organizational and individual resistance to change.
- Strategies for implementing change.

The course incorporates facilitated, student-centered methodologies, including lecture, small and large group activities, and individual assessments.

#### **Selection Criteria:**

- First- and second-level supervisors and COs who are upwardly mobile within their organizations and whose department head wishes to prepare them for increased managerial responsibility.
- Administrative officers who are responsible for significant staff functions within the organization and who report directly to top management.
- Emergency service workers assigned to positions with decision-making responsibilities.

**Prerequisites:** ICS-100-level ([Q0462](#)) and ICS-200-level ([Q0463](#)) training, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

**Length of Course:** 14 hours, 20 minutes contact hours

**ACE Recommendation:** In the lower-division baccalaureate/associate degree category, 1 semester hour in fire service administration.

**CEU's:** 1.5

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**Syllabus:** [https://apps.usfa.fema.gov/ax/syll/syllabus\\_w0602.pdf](https://apps.usfa.fema.gov/ax/syll/syllabus_w0602.pdf)

**Instructions to Download Student Manual:** [https://apps.usfa.fema.gov/ax/pcm/BYOD\\_0602.pdf](https://apps.usfa.fema.gov/ax/pcm/BYOD_0602.pdf)

## **W0760- New Fire Chief: Challenging Issues (01-11-0140)**

[W0760-NEW FIRE CHIEF 1: CHALLENGING ISSUES \(01-11-0140\) - 001](#)

This 2-day course is designed to develop the managerial, administrative and leadership skills necessary for the first-time fire chief or chief officer who desires a leadership position in their department. This course addresses critical knowledge and skills pertaining to the responsibilities of a fire chief.

Topics covered include:

- Local politics and the role of the chief officer.
- Liability and risk management.
- Resources and items of knowledge needed to become a first-time leader in a new position in an agency.

**Selection Criteria:** The primary candidates for this course include new or emerging chief officers in a volunteer or combination fire department or emergency service organization.

The secondary candidates are new career chiefs, department leaders or emerging leaders of a fire department or emergency service organization.

This course is open to all interested emergency services personnel, including volunteer, career, and allied professionals.

The class is intended primarily for those who have served or will begin to serve soon in leadership positions and who seek to learn more effective ways of managing and leading their agency.

**Prerequisites:** ICS-100-level ([Q0462](#)) and ICS-200-level ([Q0463](#)) training, available through NFA Online. Chief's signature attests that the applicant has completed required training.

**Length of Course:** 14 contact hours

**ACE recommendation:** In the lower-division baccalaureate degree category, 1 semester hour in fire science.

**IACET Continuing Education Units:** 0.0

**Syllabus:** [https://apps.usfa.fema.gov/ax/syll/syllabus\\_w0760.pdf](https://apps.usfa.fema.gov/ax/syll/syllabus_w0760.pdf)

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