

Training Announcement



**Fire Prevention
and Control**

New Executive Chief Officer N0763- September 17-22, 2023 @ OFPC Special Operations Center, Guilderland Center (01-11-0181)

N0763 - NEW EXECUTIVE CHIEF OFFICER (01-11-0181) - 001



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This 6-day course is designed to develop the managerial, administrative and leadership skills necessary for the first-time executive chief officer and chief officers who desire a leadership position in their agency. This course addresses critical knowledge and skills pertaining to the responsibilities of an executive chief officer such as:

- Leadership and management.
- Politics and the role of an executive chief officer.
- Planning.
- Liability and risk management.
- Financial management and capital asset planning.
- Human resources management.
- Collaboration, cooperation and community engagement

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**Fire Prevention
and Control**

ACE Credit: In the upper division baccalaureate degree category, three semester hours in fire administration or management.

IACET Continuing Education Units: 4.1

Length of course: 6 days (36 hours, 45 minutes contact hours)

Grading/ Exams: written essay and oral presentations

Assignment 1- First year challenges & Issues- 30% of final grade

Assignment 2- Current Events- 20% of final grade

Assignment 3- Current Event Group presentation- 10% of final grade

Assignment 4- First year issue analysis- 30% of final grade

Assignment 5- First year issue presentation- 10% of final grade

Student Min/ Max- 15 minimum/ 25 maximum

Pre-course activities: Two activities which are due upon your arrival in the classroom

Student Qualifications: This course is primarily for persons who have recently (within two years) been promoted to a position as agency head (executive chief officer) of a fire or EMS agency.

The secondary are personnel who are second or third in position to assume the executive chief officer role. This includes elected or appointed personnel with fire and/ or EMS agencies oversight responsibilities.

Pre-Course Assignment: https://nfa.usfa.fema.gov/ax/pcm/pcm_n0763.pdf

Course Syllabus: https://nfa.usfa.fema.gov/ax/syll/syllabus_n0763.pdf